

MINUTES

MEETING DATE: June 20, 2018

The CBOC met at 5:00 p.m., June 20, 2018, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell
Randy Dane
Pete Knodel
Drew Lindsey
Donald Lamont

Jody McCollough
Terry McCollough
Gerald Roznovsky
Vinay Singhanian

The following members were absent:

David Fritz
Edward Garcia
Louis Guidry
Carolyn Kirk
Jim Martin
Christina Morales

John O'Connor
David Stephenson
June Strambler
Trey Sullivan
Kirk Willson

The following staff and Board of Trustee members were present:

Jerry Adkins
Alec Journeay
Rebecca Kelley
Danny Massey

David Mendoza
Stephen West
Zeke Wintjen

The following staff and Board of Trustee members were absent:

Rachel Arthur
Monty Burger
Brian Cole
Mason Howard
Jessie Jennings
Kelly Lackey

John Murtell
Traci, Phillips
Ron Redden
Clara Sale-Davis
Jay Whitehead

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome

- Rebecca Kelley began by welcoming everyone

Review and Approval of Minutes of March 21, 2018

- Rebecca Kelley presented minutes from March 21, 2018

A motion was made by Terry McCollough and seconded by Donald Lamont for approval of the minutes as presented

- The motion passed unanimously from members present. Additional votes for approval will be solicited via email.

Review of Project Status

2012 Bond

Alec Journey presented the 2012 Bond Project summary sheet updated though May 31, 2018 and indicated that as of May 31, 2018, \$36,561,296 or 90.72% of the bond funds have been obligated for

purchase, which is up from \$35,468,852 or 88.01% as of February 28, 2018. The following were noted contributors to the increase:

Technology:

- Empower Ed-Chromebook refresh
- Hardware needed to increase bandwidth
- Data Drops where needed
- Future technology projects area additional security cameras, upgrade to current phone system software, door access controls and VMWare Software.

Maintenance:

- Flooring replacements
- Cooling Tower at Clute Intermediate
- Summer Painting projects
- HVAC Truck
- Future projects for this are were communicated as follows:
 - Bwood field house training room abatement and flooring replacement
 - A reallocation request from 2012 contingency is the recommendation for consideration to fund this project. It was not included as a planned flooring replacement but instead identified during a routine asbestos inspection. It tested positive and therefore needs to be abated and replaced. The reallocation request is for \$19,241.
 - Replace 2003 service vehicles (4) F150s

2014 Bond

Alec Journey presented a construction update for the 2014 bond projects. He indicated that as of May 31, 2018 \$93,748,540 or 53.57% of the bond funds have been obligated for purchase, which is up from February 28, 2018, \$72,604,645.

- Completed Projects are:
 - New Lanier Gymnasium
 - Polk & Griffith Classroom additions and Gymnasium
 - Package A projects from Summer 2016
 - Package B & CTE projects from Summer 2017
 - New Beutel Elementary
 - Package B and CTE projects
- Projects still in construction phase are:
 - Freeport Elementary is substantially complete, furniture install will begin next week June 24th (pictures presented)
 - Ogg Elementary is on schedule (pictures presented)
 - Kitchen upgrades at Polk and Griffith Elementary Schools
 - Press box improvements at Lake Jackson and Clute Intermediate Schools
 - Press box improvements at Slade Field
 - Media Center upgrades at Bwood, Bport, LJI, CIS, FIS, SFA, Velasco, Polk, Griffith, Rasco and Lanier
 - Exterior door replacements at Brazoswood High School
- Summer 2018 Package C Projects in Design Development Phase are:
 - Roberts Elementary
 - Stephen F Austin Additions

Other 2014 items for the period of March-May 2018 were presented as follows:

- Pallet Jack for Child Nutrition Warehouse
- Volleyball net system for Brazoswood
- Chiller repairs to Brazoswood and Griffith
- Bleacher repairs at Clute Intermediate

- John Deere Loader

Safety and Security Update

Mr. Massey introduced Mr. Whitehead, Asst. Superintendent of Administrative Services to present the committee with an update on safety and security in BISD. He shared that safety of BISD students is a top priority and the additional measures that shared by Mr. Whitehead will be additional layers of security would provide added layers of protection. A summary of the update provided by Mr. Whitehead is as follows:

- Addition of 10 police officers; the department is currently staffed with 9 officers, a dispatcher, a captain and a chief.
- Addition of 3 safety specialists; currently the district has 7. Adding 1 at each Brazoswood and Brazosport will add capacity for cameras to be monitored on a continuous basis throughout the school day.
- After a camera assessment with campus administration 196 additional cameras will be installed through secondary campuses.
- An additional front door access control system will be installed at Brannen, Roberts and Griffith Elementary campuses, Lanier MS, Freeport IS BSA and Maint./Transp./Child Nutrition offices
- 9 portable metal detectors will be purchased and used to conduct random scans at various times outside classrooms, cafeteria, hallways, etc.
- Perimeter fencing will be added at all secondary campuses. This will reduce random visitors from being on school grounds. The perimeter fencing will have one way push gates strategically located throughout each area to allow emergency exits if need.
- Mental health support will be expanded utilized a partnership with SFA Community Health Clinic. A Licensed Professional Counselor will be available at Bport, Bwood, Clute IS, Ney and Ogg one day a week.
- Additional measures being implemented are:
 - Improved Maps That Include Numbering of Exterior Doors / Signage
 - Door Buzzers
 - Additional TTLM Case Managers
 - (NIMS) National Incident Management System Training for all administrators and campus teams (July 19th)
 - Increase Mentoring Opportunities
 - Threat Assessment Teams and Protocols
 - Increase Intruder Training
 - Social Media Monitoring
 - Promotion of Reporting Mechanisms- "Report It, Don't Ignore It"
 - Invite local law enforcement agencies to visit campuses as part of their patrols

Mr. Whitehead concluded his presentation by reiterating that safety and security is a top priority and the BISD would continue to aggressively pursue measures available to protect our students and staff.

Reallocation of Project Funds – 2012 Bond

Rebecca Kelley proposed a total reallocation of \$1,343,865 to cover the following projects:

- Security Fencing \$524,000 (estimated; soliciting RFPs)
- Additional Security Cameras \$185,600 (estimated; soliciting RFPs)
- Front Door Vestibule-Griffith Elementary \$181,258 (GMP from Sterling)
- Phone Software Upgrade \$232,565 (estimated; soliciting RFPs)
- VMWare Software Upgrade \$60,245 (quoted; coop)
- Radios \$53,997 (quoted; coop)
- Front Door Access Controls \$31,000 (estimated; waiting on quote)
- 9 Metal Detectors \$41,525(quote)
- 10 Additional Guns and 10 Safes \$13,400 (quote)
- Field House Training Room Flooring Replacement \$19,275 (quote, coop)
- \$142,161 from remaining Instructional Resources Section (highlighted in blue on your 2012 spreadsheet)

- \$1,201,704 from contingency; balance after reallocation will be \$19,241

Having completed the original scope of the work, the CBOC determined that the remaining funds be used to extend the rotation/replenishment cycles of projects within the original voter approved program. The voters approved safety and security initiatives for fencing, vestibules, cameras and software as part of the original 2012 bond. Due to the continued efforts that BISD is making to increase security measures, the recommendation is to reallocate remaining 2012 bond program to cover additional security improvements and the flooring abatement project.

Vinay Signhanian made a motion, which was seconded made by Terry McCollough, with all members present voting in favor of. Additional votes will be solicited via email.

Reallocation of Project Funds – 2014 Bond

- None

Annual Review of Committee Charter

Rebecca Kelley presented the revised annual charter. The following revisions were made based on the suggestions from the annual review of the charter:

- Add language about attendance and members with absences greater than 50% may be asked to resigned or considered for removal
- Add language about use of email votes to approve actions in the interim between meetings
- Change the organization shall be comprised of 15 members to shall be comprised of at least 15 members
- Remove the language about staggered terms ending in May of each year

A motion was made by Gerald Roznovsky and seconded by Donald Caldwell to approve the revisions to the Committee Charter. All members present voted in favor of and additional votes will be solicited via email.

Question/Discussion/Suggestions of Items

None

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is September 19, 2018 from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:50 p.m.
